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## **Black & White Transportation Practices & Procedures**

As the state of Ohio has opened up, Black & White Transportation has taken extra precautions and care, since mid-March, when it comes to the safety of not only our passengers but that of our drivers and employees as well. COVID-19 is not gone, we are transporting our clients with the most up to date procedures, communicated from the Ohio Department of Health and CDC to ensure the safety of all.

## **Employee Drivers and Independent Owner/Operators**

All employees and independent owner/operators are made aware of the symptoms associated with COVID-19 and are required to stay at home if exhibiting symptoms. Employee temperatures are taken and recorded daily as they begin their shift. All drivers are required to wear masks as of 7/10/20 (gloves and goggles in some cases) and passengers are required to do the same, except in cases of children under the age of 10 or those with underlying medical issues that prevent them from doing so i.e. COPD. Personal Protective Equipment (PPE) is provided by the company as well as the necessary solutions and disinfectants for hand sanitizing and vehicle care. We encourage and promote proper personal hygiene including washing or sanitizing hands frequently and social distancing during the trip to the extent possible.

Regular communication is sent out to employees and independent owner/operators, as this is an everevolving scenario, with the latest guidelines and best practices issued from ODH and the CDC.

## **Vehicles**

Many vehicles have partitions installed which separate the driving and passenger compartments. Drivers are directed to clean and disinfect vehicles after each ride. Disinfection includes high touch points (door handles inside and out, seatbelts and connectors, credit card machines, etc.) and is performed with doors and windows open to allow fresh air to circulate throughout the vehicle. We've suspended the signature requirement on tablets for account orders and typically use a mutually agreed upon driver entered notation instead (typically birth date).

In addition, company owned vehicles are disinfected at shift end on a rotating basis using a healthcare grade solution applied via a mechanical fogger. This service is also available for non-company owned vehicles and we encourage regular use.

Ownership and management continually monitor local, state and federal guidelines/legislation regarding safe COVID related transportation ordinances and best practices. As new rules and/or guidelines are established, our policies are modified to meet and even exceed requirements as we are currently doing.









Toledo, Ohio 43615